

## Live the cultures

PROFESSIONAL SUPPORT IN LOCAL - STATE - GOVERNMENTAL AGENCIES	
Description	Usually involve constant interaction with all levels of employees from all departments, as well as with citizen, NGO and agents. Get to meet and interact with all kinds of interesting people. Government programs.
Area	In general, areas of the government lack a wide structure to allow them to carry out other tasks additional to their main aim and thereby they are limited in their development. The tasks of project management, communication, promotion and advertising, interns' summons, search of financing resources and so many others are relegated for lack of human resources, knowledge, available time or other factors.
Organization Type	Public Practice
City	Córdoba City – Rural areas – Small municipalities
Work Schedule	This position requires a minimum time commitment of 20 hours per week. Minimum commitment: 4 weeks. Low activity in January.
Primary Responsabilities	Communication Area Management and Administration Area Human Resources Area Health and Social Services Environmental Conservation Education / Employment Opportunity Public Relations Area Public Safety Events and promotion Sports, art, culture and tourism Government programs / Family Violence Prevention State Welfare Program / Nutrition Assistance Programs/Housing
Qualifications & Studies	This internship is recommendable for students in Public Affairs, Public Administration, Political and Social Science, Law, International Relation, Anthropology and Sociology.
Required Skills	Give presentations Research political issues Prepare documents and governmental materials Help to run special events and meetings Assist the staff on routine tasks Propose new ideas to improve the day to



## Live the cultures

	day work at the organization Promotion and advertising
Application Requirements	Over 18 years old up to 35. University student or graduated. Correlation between your studies and/or work experience and the placement you are requesting. Level of Spanish: intermediate +. Adaptable to other cultures, lifestyles and conceptions of work. Commitment to the Host Organization, its rules and tasks. Accident, illness and third party liability insurance coverage.

**Please note:** Responsibilities can vary according to the needs and resources of the Host Organization at the moment of your internship. This position is subject to the Host Organization's decision and depends on availability at the moment that the participant applies. Low activity in January.